

**Punjab Technical University, Jalandhar**  
**Distance Education Programme**  
**Request for Change of Examination Centre**

Exam Session	Roll No.
Name	_____
Father/Guardian's Name	_____
Learning Centre Code & Name	_____
Regional Centre	Course
	_____

**Detail of Course & Semester(s) in which appearing :**

Exam Type (Regular / Reappear)	Semester	Exam Type (Regular / Reappear)	Semester

Requested Examination Centre \_\_\_\_\_

Distance from the Learning Centre (in KMs) \_\_\_\_\_

Reason(s) for Change: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby declare that the information provided above is true and to the best of my knowledge. In the event any of above information is found wrong or misleading, I shall be liable for appropriate action. The decision of the University regarding this request will be final and binding on me.

Signature of the Student : \_\_\_\_\_ Date : \_\_\_\_\_

**Verification by Learning Centre :** I have verified the information provided by the student. The student has paid Regular / Reappear examination fee of the above said course and semester(s) for the current session. The reason(s) mentioned for the change of examination centre are genuine and the case is recommended for consideration.

**Signature (Centre Head) :** \_\_\_\_\_ **Seal of the Learning Centre**

**Recommendation by Regional Centre :** It is certified that we have checked the packing list of question papers for the desired examination centre and the questions papers required for the student are available with following examination centre :

Exam Centre Code : \_\_\_\_\_ Name : \_\_\_\_\_

Signature of Regional Centre \_\_\_\_\_ Seal : \_\_\_\_\_

**FOR PTU OFFICIAL USE ONLY**

Exam Centre Change Allowed : Yes / No.      If Yes , Exam Centre Code : \_\_\_\_\_

Exam Centre Name & Location : \_\_\_\_\_

**Dean (Examinations)**